



January

Date	Time	Event	Details	PM Approval or Comments
1/2/14	All Day	Book, DC and DVD Drive	Collection for used items at all three buildings. Collections going to Turning the Page	
1/14/14, 1/15/14, 1/16/14	12:00 - 2:00 pm	Health and Wellness Fair	Personal trainers from Gold Gym. Protien Bar samples and Weight and Wellness center participated.	
1/19 - 1/21		Popcorn Socials	Popcorn Socials at all three buildings	
1/27/14	11 am - 12 pm	Italian Gourmet Samples	Free samples provided by Italian Gourmet	

February

Date	Time	Event	Details	PM Approval or Comments
2/11/14 at 1707. 2/12 at 1828 and 2/13 at 1909	12 - 2pm	Heart Awareness Month	Providence Hospital to give body mass and blood pressure readings	
2/19 - 2/21		Popcorn Socials	Popcorn Socials at all three buildings	

March

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
3/10/14 - 3/27/14	All Day	Basketball Raffle	Living social tickets purchased for basketball raffle	
3/19 - 3/21		Popcorn Social	Popcorn Socials at all three buildings	

April

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
Month long		E-waste recycling	Recycle used/unwanted office supplies and computer products during the month of April.	
4/23 - 4/25		Popcorn Social	Popcorn Socials at all three buildings.	
TBD	12 - 1 pm	Presnetation to clients about Routeam Services.	TBD	



Month long	All day	Nike Shoe Recycling	Althletic shoes will be collected and donated to Nike Stores.	
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May

(Proposed) Date	Time	Event	Details	PM Approval or Comments
Month Long	All Day	Diaper Collection Drive	Diaper Collection Drive in honor of Mother's Day. Help families in our community	
5/7/14 - 5/9/14	12-2pm	Mother's Day Gifting	Jewelry show for gift ideas for Mother's Day	
5/16/14	7 am - 10 am ??	Bike to Work Day	Bike to Work Day Event at 1828 only (?)	

June

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
6/2 - 6/13	2pm	Father's Day Raffle	At&T National or Nat's Tickets	
6.25-6.27	11am - 5:30pm	Art Gallery in Lobby	Enjoy or purchase beautiful paintings from local artists of Touchstone Art Gallery	This is something we thought about but didn't do last year. Could also be moved tro August.
6/20/13	12 - 2 pm	Brown bag lunch on rooftop to kick off summer. Provide beverages.	Find local musician or just have an ipod	
6/18 - 6/20		Popcorn Social	Popcorn social at all three buildings	

July

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
7/15 - 7/17	1 - 3 pm	Ice Cream Social!	Nicecream to provide Ice Cream for the Social	
7/23- 7/25		Popcorn Social	Popcorn social at all three buildings	



August

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
Month Long	All Day	School Supply Drive	Support the students of Ideal Academy Public Charter School	
7/20 - 7/22		Popcorn Social	Popcorn Social at all three buildings	

September

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
Month Long		Safety Awareness Month	Month long events focused around Safety and Preparedness (need details from PM)	Potential Seminar, lunch and learn.
9/20 - 9/22		Popcorn Social	Popcorn Social at all three buildings	

October

(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
10/2/14	9:30am - 1:30pm	Flu Shot Clinic	Prepare for flu season with immunizations!	
10/22 - 10/31	Winners announced at 1pm on 10/29 - 10/31	Pumpkin Carving Contest	Submit pumpkins to carving contest. Categories include Spookiest, Funniest, Most Creative, Honorable Mention. Cookies and refreshments to follow, at 1:30pm	

November

Date	Time	Event	Details	PM Approval or Comments
Month Long	All Day	Food and Coat Drive	Food will go to S.O.M.E. So Others Might Eat and coat's will go to Mary's Center.	

December

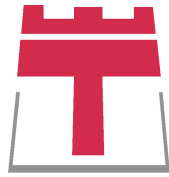
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THE TOWER COMPANIES
Transcend.



(Proposed) Date	(Proposed) Time	Event	Details	PM Approval or Comments
TBD	12 - 2 pm	Holiday Lunch	Dates TBD	
12/1 - 12/17	All Day	Honey Baked Ham	Order Honey Baked ham and Sides from your concierge!	



THE TOWER COMPANIES

Transcend.

2014 Annual Event Highlights

January

Start the New Year off right and join us for the Health & Wellness Fair. We'll focus on fitness and nutrition with information provided by local companies and food samples.

February

Love is in the air this winter and what better way to celebrate than with Heart Awareness Month. Join us in the lobby for blood pressure screenings and more information on Heart Health, provided by Providence Hospital.

March

Winter blues got you down? Let us work a little magic! Drop your business card with you concierge for a chance to win two tickets to a Wizards Game! Raffle ends March 27th. Contact your concierge for more details.

April

Every Day is Earth Day.

Please join us in our recycling efforts throughout the month of April, as we focus on our environment and living healthy, sustainable lives.

May

It's that time of year again for our annual Diaper Drive! Diapers will benefit D.C. Diaper Bank, which services under privileged families.

June

Stop by the front desk for gift ideas for Father's Day.

July

Beat the Heat and join us in the cool lobby for the annual Ice Cream Social!

August

It's back to school time. Please join us in contributing to The Ideal Academy Public Charter School. Donation boxes are in the lobby.

September

Focus on your Safety and Emergency Preparedness during Safety Awareness Month

October

It's time for our annual "Spooktacular" Pumpkin Carving contest! Who will win the top prizes this year?

November

At this time of year, let us share thanks and giving and donate to a great cause. Donations of non-perishable food items and gently used coats will be of great benefit to local humanitarian organizations

December

As another wonderful year draws to a close, please allow us to treat you to a special holiday treat at our annual Holiday Party.